

J U D I T H V I R N A C O V I N G T O N

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EDUCATION

	Fall 2006	Wood I, Jewelry I	Illinois State University, Normal, IL
MFA	2002 – 2005	Painting	Bradley University, Peoria, IL
	2005-2006	Total Army Instructor Training Course, Small Group Instructor Course, FEMA course, RIG training for CERF-P certification, Monmouth, IL and Oklahoma City, OK	
	2004	Army Primary Leadership Development Course, Camp Cook, LA	
	2002	Army Basic and Chemical Training, Fort Leonard Wood, MO	
BA	1997-2001	Studio Art	Randolph-Macon Woman's College, Lynchburg, VA <i>Magna Cum Laude, Phi Beta Kappa</i>

PROFESSIONAL EXPERIENCE

Fishburne Military School, Waynesboro, VA Aug 2007 – Jan 2008

Art Instructor

- Established an entirely new art program.
- Ordered supplies and planned projects for three classes. Maintained records of each student's work and progress.
- Used MS Outlook for professional communications and calendar scheduling. Maintained communication with both school administrators and students' parents.
- Used Excel to prepare weekly planning worksheets.
- Used Power Point to create informational and instructional presentations.
- Used Photoshop to enhance graphics for presentations in the class and on the web.
- Added student artwork to the school website and organized artwork displays throughout the school.

Army National Guard, Monmouth, IL Sept 2001 – Sept 2007

Staff Sergeant E-6: Chemical Operations Specialist and CERF-P (Chem/Bio/Nuc/Rad Emergency Response Force Package) qualified

- Acted as Squad Leader responsible for 8-10 lower enlisted personnel.
- Acted as Platoon Sergeant in training exercises responsible for 15-20 lower enlisted personnel.
- Maintained communication and facilitated record-keeping between lower enlisted and the commanding tier.
- Used MS PowerPoint as an aid in teaching classes to the entire company.
- Completed leadership and teaching courses: Primary Leadership Development Course, Total Army Instructor Training Course, and Small Group Instructor Course
- Completed FEMA course and CERF-P training through RIG and the Fire Department.

Technisouce, Bloomington, IL

Sept 2005 – July 2006

Organizational Support Specialist

- Worked closely with Project Managers and Planners to expedite communication on numerous high profile IT Systems projects within a large insurance company.
- Used MS Outlook to schedule team meetings, send meeting agendas and minutes, and other project-related communications. Also owned and regularly updated company-wide project mailing lists.
- Used Excel to prepare spreadsheets and track project resources.
- Used Lotus Notes to store meeting minutes and project documentation in appropriate project databases. Managed access to project databases.
- Used Visio to create Project organizational and flow diagrams.
- Used Power Point to create slideshows incorporating images and text.
- Used MS Word to type meeting minutes

- Bradley University, Peoria, IL Dec 2003 – May 2005
Administrative Assistant to Pamela Ayres, art gallery curator
- Provided support during a time of departmental restructuring.
 - Developed presentations using Power Point for the educational consortium.
 - Used MS Access to prepare lists and labels for bulk mailings.
 - Maintained communication between the gallery, artists, contributors, and clients.
 - Handled artwork in hanging and striking gallery shows.
 - Aided in the planning and execution of major gallery events, including the Bradley International Juried exhibition.
- Den Graphix, LeRoy, IL Fall 2005
Silkscreen Printer
- Responsible for high volume manual silkscreening
- Peoria Art Guild, Peoria, IL Summer 2005
Mentor (MAP program): Alternative Surfaces
- Planned and instructed an Alternative Surfaces workshop for 10 gifted high-school students.
 - Instructed these students in curatorship of their gallery exhibition at the close of the summer program.
- Peoria Art Guild, Peoria, IL Summer 2005
Instructor: Mixed Media
- Planned and instructed a Mixed Media course for 8 students from teen to adult. Introduced students to Mixed Media materials and techniques while providing critical feedback and giving the students tools for self-critique of artwork.
- Illinois Central College, Peoria, IL Fall 2004
Adjunct Instructor: Art Fundamentals
- Planned and instructed an Art Fundamentals course for 15 non-art majors.
 - Half of the course introduced students to a broad overview of Art History concepts and movements, the remainder of the course introduced students to the materials and techniques of art production.
- Peoria Art Guild, Peoria, IL Fall 2004
Instructor: Acrylic Painting
- Planned and instructed an Acrylic Painting course for 5 adult learners. Introduced students to materials and various techniques of Acrylic Painting while providing critical feedback and giving the students tools for self-critique of artwork.
- Bradley University, Peoria, IL Fall 2003
Adjunct Instructor: Two Dimensional Design
- Planned and instructed a Two Dimensional Design course for 15 undergraduate art majors.
 - Instructed students in 2-D concepts including Art Fundamentals and Principles of Design as well as common 2-D materials and techniques.
- Bradley University, Peoria, IL Fall 2002
Assistant: Fisher Stolz, sculpture department
- Responsible for ensuring classroom safety, aiding students with technical problems, and maintaining classroom organization and cleanliness.
- Virginia Museum of Fine Arts, Richmond, VA Summer 2001
Intern under Dr. David Park Curry, American Art Collection
- Used internet and library resources to research prior and prospective museum acquisitions.
 - Organized files on works in the museum's American Art Collection.
 - Responded to requests for images and information pertaining to the Collection.
 - Handled artwork in aiding a project to place objects in the Collection into period frames.

SOLO EXHIBITIONS

- June-Aug 2006 *Buggin' Out*, Dittmar Memorial Gallery, Evanston, IL 2004
- May 2005 *Buggin' Out!*, Hartmann Center Gallery, Peoria, IL
- March 2004 *Masked Reality*, Picture This Gallery, Peoria Heights, IL

GROUP EXHIBITIONS

- Oct 2006 *In War/At War: the Practice of Everyday*, Open Source Art, Champaign, IL
- 2002-2005 Bradley University, annual graduate student exhibitions
- Sept-Oct 2004 Swope Art Museum Regional Juried exhibition, Terre Haute, IN
- 2003-2005 Annual Spirit Made Visible exhibitions, First United Methodist Church, Peoria, IL
- April-May 2001 Two-woman exhibition, Maier Museum of Art, Lynchburg, VA

SCHOLARSHIPS AND AWARDS

- 2002-2005 Tuition with assistantships to attend Bradley University
- 2004 Krys Bond Award of Honor, Swope Museum Regional Juried Exhibition
- 2001 Ellis Art Prize, awarded through Randolph-Macon Woman's College
- 1997-2001 Tuition to attend Randolph-Macon Woman's College

PUBLIC ARTWORK

- Spring 2007 Sugar Creek Orthodontics, Lincoln, IL – Four large murals

PUBLISHED

- 2000-2001 *Hail, Muse!, etc.*, the R-MWC literary magazine, cover and interior images

PROFESSIONAL ACTIVITIES

- College Art Association, ongoing member
- Woman-Made Gallery, ongoing member